

Mobile Food Vehicle Vendor License Checklist

- Completed Application (signature must be notarized)
- Copy of Driver's License for owner and all operators
- Transient Vendor's Sales Tax Certificate – Issued by the Ohio Department of Taxation

This requirement has been waived because applicant states that they do not sell any taxable items.

Signature of Applicant

- Food Service Operators License – Issued by Ohio Department of Health/County (Copy front and back of Certificate)
- Valid Ohio Department of Motor Vehicle Registration
- Commercial General Liability Insurance Certificate (making City Third-Party Insured) (see details in C.O. Chapter 844.03)
- Proof of Automobile Liability Insurance (see details in C.O. Chapter 844.03)
- License Fee (\$50)