



**MEMO**  
City of Centerville



**To:** Board of Architectural Review Members  
**From:** Mark Yandrick, City Planner  
**Date:** December 2019  
**RE:** 2020 BAR Application Submittal Calendar

Board Members,

Below is the proposed 2020 application submittal calendar for Board of Architectural Review (BAR) meetings. The submittal deadlines apply to all types of applications being reviewed by the BAR. The calendar identifies a cut-off date for final application submittal occurring **4 weeks** prior to the corresponding BAR meeting date on the first Tuesday of every month. The calendar offers a clear-cut submittal reference for applicants as well as provides for adequate time to process, advertise and recommend action on application requests while following the meeting notice requirements as defined by the Unified Development Ordinance.

Unless otherwise announced by the BAR, all meetings in 2020 will begin at **7:00 pm** in City Council Chambers, 100 W. Spring Valley Road, Centerville, OH 45458.

<u>Application Deadline</u>	<b>Board of Architectural Review Meeting Date</b> <small>(Held at 7 p.m. on the First Tuesday of Month except at holidays)</small>
Tuesday, December 10, 2019	Tuesday, January 7, 2020
Tuesday, January 7, 2020	Tuesday, February 4, 2020
Tuesday, February 4, 2020	Tuesday, March 3, 2020
Tuesday, March 10, 2020	Tuesday, April 7, 2020
Tuesday, April 7, 2020	Tuesday, May 5, 2020
Tuesday, May 5, 2020	Tuesday, June 2, 2020
Tuesday, June 9, 2020	Tuesday, July 7, 2020
Tuesday, July 7, 2020	Tuesday, August 4, 2020
Tuesday, August 4, 2020	Tuesday, September 1, 2020
Tuesday, September 8, 2020	Tuesday, October 6, 2020
Tuesday, October 13, 2020	Tuesday, November 10, 2020
Tuesday, November 3, 2020	Tuesday, December 1, 2020
Tuesday, December 8, 2020	Tuesday, January 5, 2021

(New Year's Day is January 1)  
 (Labor Day is Monday, September 7)  
 (Election Day is November 3)

Adopted 12/3/19

Chairperson 