BOARD OF ARCHITECTURAL REVIEW
Regular Meeting
Tuesday, August 6, 2013

Mr. Graham called the meeting to order at about 7:50 P.M.

ATTENDANCE

Present: Chair Charles Graham, Mr. Jaime Garrett, Mr. Brad Thorp and Mr. Frank Holloway. Also present: City Planner Steve Feverston, Planner Andrew Rodney, GIS Tech Mark Yandrick and Assistant Clerk of Council Julie Weaver.

Absent: Ms. Stone and Dr. Hoback. Both had reported that they would be unable to attend

EXCUSE ABSENT MEMBERS

MOTION: Mr. Holloway made a motion to excuse Ms. Stone and Dr. Hoback. Mr. Thorp seconded the motion. The motion passed with 4 ayes.

APPROVAL OF MINUTES

No changes were noted for the minutes of the Board of Architectural Review meeting on May 6, 2013.

MOTION: Mr. Thorp moved to approve the minutes of May 6, 2013, as distributed. Mr. Holloway seconded the motion. The motion was approved unanimously, 3-0-1. Mr. Garrett abstained from the vote because he was not in attendance for the meeting.

NEW BUSINESS

Application 2013-0025: Major Site Plan for 24 W. Franklin – Applicant, Brian Weaver, ALT Architects.

Mr. Weaver had emailed a letter to the Planning Department on Monday, August 5, asking that this application be tabled to the next meeting.

MOTION: Mr. Garrett made a motion to table Application P-2013-0025 to the meeting of the Board of Architectural Review on September 3, 2013. Mr. Holloway seconded the motion. The motion passed with 4 ayes.

Application P-2013-0043: Minor Site Plan for 94 N. Main Street – Outside Stairway

Using an aerial view and elevation drawings, Mr. Feverston explained the details of the application by Theresa Summers, the owner, asking to replace an outside metal stairway with a wooden one. The area where the stairs connected to the house had sustained water damage and deterioration. Mr. Feverston felt that the look of the wood stairs blended with the building.

Mr. Garrett asked about the type of wood and the color the stairs would be painted. He suggested

a condition giving approval of these items to the City Planner. He asked about non-slip treads since the stairs were outside and subject to the wet and icy conditions. The group was in agreement with these requirements.

Mr. Garrett made a motion to approve the application for wood stairs at 94 N. Main Street, with the use of a durable type of wood protected by paint or stain in an acceptable color with treads having a non-slip surface. All three items were made subject to the approval of the Planning Department. Mr. Thorp seconded the motion. The motion passed 4-0.

COMMUNICATIONS

Mr. Feverston introduced Mr. Andrew Rodney, who is preparing to take over the City Planner duties in January. He also introduced Mr. Mark Yandrick, the GIS tech, who has worked in the Planning Department for about 5 years. Mr. Yandrick is taking over more duties with zoning applications.

JW

The next meeting of the Board of Architectural Review is scheduled for Tuesday, ~~June 4~~ Oct. 1, 2013.

There being no further business, Mr. Graham adjourned the meeting.

Charles M. Graham